

## SOCLAND DEVELOPMENT CORPORATION DATA PRIVACY AGREEMENT

We, Soc Land Development Corporation, highly value confidentiality of information you have entrusted us. We highly regard your instruction to maintain confidentiality of personal, sensitive, and privileged information such that it will only be used for its intended purpose (or as may be required by existing national and local laws, rules and regulations), kept within the agreed period and protected against data privacy breach. Any personal, sensitive and privileged information that you provide shall be kept safe under the Data Privacy Act of 2012 (the "Act"), applicable laws of the Philippines and the Company's very own commitment through its Data Privacy Policy.

It is important to us under reasonable circumstances and when necessary the collection, use, processing, storage and retention of personal data to better perform its business processes effectively, safely and efficiently and in accordance with its policies.

Therefore, we shall collect without prejudice to other data as may rendered necessary and/or imposed by us the following personal data:

- \* Proof of Identification; (valid IDs)
  - Residence/office address
  - Email address
  - Cell phone/Telephone number Fax number D
- \* Proof of income of principal and co-borrower, if any
- \* Proof of billing;
- \* Birth Certificate;
- \* Marriage Contract, if married;
- \* Certificate of No marriage, if single;
- \* Verified TIN Number;
- \* Pag-Ibig ID or Number;
- \* Bank Account No.;
- \* Special Power of Attorney;
- \* Letter of Authority to verify documents submitted

We shall collect the personal data as soon as you accomplish and transmit your confirmation to the Event.

The personal, sensitive and privileged information that you provide shall be used for transactions related to the sale of the Soc Land Development Corporation's products and in all matters arising out of the said transaction.

The personal information obtained in the course of its business shall involve any information or data that can be used to distinguish or identify you including your name, address, gender, age, marital status, contact details, birthday, SSS/GSIS, TIN, education, employment information, financial information, medical information, spouse details, preferences, behavior, and other information classified as "personal data," "personal information," or "sensitive personal information" under the Data Privacy Act, and those of your authorized representatives, as well as accounts, transactions, and communications. Meanwhile, the sensitive personal information may involve personal information about an individual's race, ethnic origin, marital status, age, color, religious/philosophical/political affiliations, health, education genetic or sexual life, legal proceedings, government issued identifiers and other information specifically established by an executive order or legislative act to be maintained as classified. As to privileged information, it is any and all forms of information which, under the Rules of Court and other pertinent laws, constitute privileged communication.

These data may be collected, processed, stored, updated, or disclosed by us for legitimate purposes, in order to implement transactions which you request, allow,

or authorize, and to comply with its internal rules or policies and to all of its necessary obligations to any governmental authorities as provided by law.

We shall not under all circumstances share whatever data entrusted to us with any third party unless necessary for the transaction as provided by our policy and its use or disclosure is reasonably necessary, required or authorized by or under law.

All information collected by us shall be considered accurate, complete and up-to-date unless the client/potential Client made timely requests for update. It shall never be the responsibility of the Company to ensure validity/accuracy of information shared by the Client/Potential Client.

To protect the data we shall implement technological, organizational and physical security measures against loss, misuse, modification, unauthorized or accidental access or disclosure, alteration or destruction. There shall be a secured server behind a firewall with good encryption policy and strictly imposed a restriction of access to qualified and authorized personnel only.

Under the Data Privacy Act of 2012, you have the right to access, modify, erase and/or object to any processing of personal, sensitive or privileged data that you have provided to us. In any event you wish to access, update, or correct certain personal information, or withdraw consent to the use of any of your information as set forth in the agreement you may communicate during regular business hour with our designated Data Protection Officer:



Mr. Anthony Kerstin L. Iremedio  
Data Protection Officer

All data shall be kept for a period of 10 years from conclusion of the transaction with us unless you made a request for justifiable reason the immediate deletion of the data from our database and/or or until the expiration of the retention limits set by applicable law, whichever comes later. The data after its deletion shall be completely removed from all the storage location.

The Company will not impose any charge to cover the cost of verifying request information and locating, retrieving, reviewing, and copying any material requested. Please note, however, that the Company's decision to provide such access or consider any request.

In any event, your consent will allow us to efficiently process your current and future transactions and with less inconvenience on your part. To comply with the requirements of the Data Privacy Act, we would like to secure your consent on the general use and sharing of information obtained from you in the course of your transaction/s with us or from third parties. By affixing your signature below, you explicitly and unambiguously consent to the collection, processing and storage of your personal information by us. Please read this agreement carefully to ensure informed consent.

Principal Buyer  
Signature over Printed Name

Co-Buyer/Spouse  
Signature over Printed Name